



GOOD BEHAVIOUR POLICY

By implementing this policy, we aim to:

- encourage everyone in the school community to take responsibility for our own behaviour
- establish a consistent approach to behaviour throughout the school
- nurture good behaviour that reflects the vision and values of the school

Checkendon Primary School is a dynamic Church of England school in which our Anglican Christian values of respect, courage, integrity, compassion and hope are at the heart of everything we do. We give every pupil the opportunity to develop their particular capabilities in our stimulating and caring environment where creative teaching and an inspiring curriculum lead to high-quality learning and outstanding achievement. We work in partnership with parents and the wider community to help every pupil make excellent progress, develop a lifelong love of learning and broaden their sense of citizenship, as they grow in mind, body and spirit.

Children will:

- follow the on-site School Rules READY RESPECTFUL SAFE
- uphold the school values and follow the Pupil Code of Conduct
- understand the consequences of less than good behaviour (Good Behaviour Policy)

Recognising and celebrating good behaviour

Code of Conduct Recognition Board

- In each class children's names are written on the board in recognition of code of conduct behaviours

Independent Learner Awards

- Class teachers allocate Independent Learner Award stickers and keep records of awards
- Recipients of certificates are celebrated in Friday worship: 10 = Bronze Certificate, 20 = Silver Certificate and Achievement Badge, 30 = Gold Certificate and book token

Marbles

- Class teachers and teaching assistants award marbles to individual pupils and whole classes
- Class jars are emptied into whole school jar weekly, whole school treat awarded when the jar is full

Class Cups

- Teachers award a Class Cup to an individual pupil in recognition of exemplary Independent Learner behaviours or Code of Conduct behaviours each long term (3 times a year)

School Values Awards

- Children nominate each other for School Values Awards
- Class teachers allocate stickers and complete weekly class records of awards to individual pupils
- Recipients of the awards are celebrated in Friday worship

Star of the Week

- Teachers in each class select one pupil as Star of the Week in recognition of independent learner behaviours during that week

Head Teacher Stickers

- Teachers nominate pupils for Head Teacher Stickers: *Wow you really did your best!*

Postcards home

- Teachers send *postcards home* to the parents of individual pupils in recognition of behaviour that is consistently over and above expectations

Hot Choc Fridays

- Members of staff select one pupil each day in recognition of behaviour that is consistently over and above expectations; on Fridays, the 5 selected pupils celebrate by having hot chocolate with Mrs Seymour

Consequences of less than good behaviour

- **Step 1:** Remind the pupil about the School Rules, READY RESPECTFUL SAFE, allow pupil time to reflect and make the right choice or redirect so that good behaviour is there.

School Rules *Respect* Specific Examples

1. An adult points out that a pupil is not following the rules → s/he says 'Sorry [name]'
2. A pupil wants to enter a room in which an adult is present/ speaking → s/he waits until they stop talking , then s/he says 'Excuse me[name] ...'
3. A pupil asks for something or for permission to leave her/his seat/ the room → s/he says 'Please may I...'
4. A pupil receives something in her/hand from an adult → s/he says 'Thank you [name]'
5. A pupil encounters an adult in the corridor → s/he steps aside and says 'After you [name/ sir/miss]'. A pupil may also do this for another pupil e.g. if the pupil is carrying something
6. Pupils move around the school in the corridors → they do not have a conversation between themselves, although they may answer an adult if questioned and may greet adults/ visitors 'Good morning/afternoon'

- **Step 2:** Take minutes off playtime to reconsider and reflect on choices made in relation to the school rules, READY RESPECTFUL SAFE (up to 10 minutes). If the behaviour occurs during playtime, the pupil will stand next to the supervisor instead of playing. A behaviour incident record may be completed by the member of staff (Appendix 1). This may include a pupil reflection record completed by the pupil (Appendix 2).
- **Step 3 (repeated incidents or a serious incident):** As Step 2 followed by an internal exclusion (the pupil working in a class other than his/her own for a fixed period); an email *Behaviour Alert* (Appendix 3) will be sent to parents. In some very serious cases a temporary or permanent exclusion may be necessary; in these circumstances Local Authority guidance will be followed.

EYFS

These consequences apply to all pupils in the school. In most cases, instances of less than good behaviour involving pupils in Reception are managed effectively using Step 1 of the consequences list and in partnership with parents.

Parents will:

- follow the on-site School Rules READY RESPECTFUL SAFE
- encourage their children to follow the School Rules and Code of Conduct and uphold the school values
- co-operate with school staff to help their children understand the consequences of behaviour
- inform school staff of any changes in home circumstances that may affect their child's behaviour

Teachers and TAs will:

- follow the on-site School Rules READY RESPECTFUL SAFE
- model good behaviour and School Values
- implement the Good Behaviour Policy, communicate effectively with parents
- teach pupils to take responsibility for their behaviour, look for opportunities to praise good behaviour
- refer to School Rules, Pupil Code of Conduct, School Values in PSHE lessons
- develop personalised support plans to encourage good behaviour for individual pupils if necessary

Governors will:

- follow the on-site School Rules READY RESPECTFUL SAFE
- model good behaviour and School Values
- monitor the effectiveness of the Good Behaviour Policy

Date adopted: November 2018

Next review: April 2019

Headteacher:

Chair of Governors:

This policy complies with guidance from the Department of Education Behaviour and discipline in schools: advice for head teachers and school staff DfE February 2014 and the Equality Act 2010. Members of staff have the power to use reasonable force to prevent pupils committing an offence, injuring themselves or others, damaging property, and to maintain good order and discipline in the classroom.

Appendix 1

BEHAVIOUR INCIDENT RECORD	
COMPLETED BY	
DATE/ TIME	
Name of victim(s) Name(s) of perpetrators(s)	Mark each <input type="checkbox"/> bullying <input type="checkbox"/> prejudice related <input type="checkbox"/> pupil or adult with disability involved <input type="checkbox"/> pupil with SEN involved
What happened?	
Action taken and by whom	
School Rule discussed with pupil(s) <input type="checkbox"/> Ready <input type="checkbox"/> Respectful <input type="checkbox"/> Safe Further action to be taken and by whom: Signed (adult)	

Appendix 2

PUPIL REFLECTION RECORD : TIME OUT TO THINK	
COMPLETED BY	
DATE/ TIME	
What did you do that was wrong?	
Why do you think this was wrong?	
What steps are you going to take in the future to make sure that this does not happen again?	
What are you going to do now?	
Signed (pupil)	
Signed (adult)	

Appendix 3

BEHAVIOUR ALERT

Name of child:

This message represents **Step 3** of the **Consequences** outlined in **the Good Behaviour Policy 2018**. Your child's behaviour today did not meet the expectations set out in the Pupil Code of Conduct; s/he did not follow the School Rules **Ready Respectful Safe**.

Date:	Time:
Incident:	
Class teacher:	

Please discuss your child's behaviour with her/him at home; the relevant part of the Pupil Code of Conduct has been highlighted.

Pupil Code of Conduct
Pupils will respect everyone in the school community and
<ul style="list-style-type: none">• be ready to learn and let others learn• be polite to adults and each other• take care of school property and the school environment• walk quietly around school• follow the school uniform, lunchtime, playtime and off site visit rules
Pupils will behave with integrity and compassion to
<ul style="list-style-type: none">• take care of each other• be honest• do the right thing, even when this is not easy• sort out disagreements without hitting or saying mean things• understand and accept individual differences
Pupils will be courageous, hopeful learners who
<ul style="list-style-type: none">• take responsibility for their learning• ask thoughtful questions• make mistakes• persevere• work hard enough to find out how good they can really be

The following action has been taken:

<input type="checkbox"/> A behaviour record has been filed with the headteacher
<input type="checkbox"/> S/he has missed part of/all of break/lunch break
<input type="checkbox"/> S/he has had an internal exclusion (worked in a different classroom)
<input type="checkbox"/> Other:

Thank you for your support